

End-of-Term Policy

Graduate and undergraduate studio final reviews will be scheduled during final exam week. The Institute will schedule and publish the undergraduate studio final reviews. The Department will organize the graduate schedule after the Institute publishes the final exam schedule.

MIT Institute end-of-term policy as they apply to Course 4

- A1. No required classes, exercises, papers, assignments or examinations (unless it is a scheduled final exam) of any kind may be scheduled or fall due after the last regularly scheduled class in a subject.
- A2. Subjects with a scheduled final exam may not have tests or assignments fall due after the penultimate week.
- A3. Graduate subjects with NO scheduled final exam may have one quiz, assignment, term paper, or oral presentation fall due between the penultimate and the last day of class.
- A4. Undergraduate subjects with NO scheduled final exam may have one assignment due between the penultimate week and the last day of class. This assignment may include both an oral presentation and a written report if the two derive from the same project. No tests are allowed after the penultimate week.
- A5. An extension may be given to an individual student if requested, but blanket extensions may not be given to the entire class.

Department policy in addition to Institute policy

Required MArch subjects

- B1. Required MArch academic subjects (all required subjects except for architecture design studio) will not schedule a final exam/presentation during final exam week.
- B2. Required MArch academic subjects will accommodate the architecture design studio final review schedule in their assignment due dates. This may mean that there will be no quizzes, presentations, papers or assignments due the last week of classes to allow core MArch students ample time to prepare for reviews. Students are expected to attend classes that are held the last week.
- B3. Architecture design studios will not have pinups, reviews, or assignments fall due during the last week of class in adherence to the Institute end-of-term rules and regulations. (see item #2A above)

Unrestricted elective subjects with MArch students enrolled

- C1. Instructors are encouraged to work directly with the student to adapt work schedules and adjust credit load (from 12 to 9 units) in recognition of any end-of-term studio requirements.
- C2. Workshop reviews will fall during regular meeting times no later than the penultimate week of the term.

Other Department scheduled academic events

- D1. MArch, SMArchS & BSAD thesis reviews are held during “reading period.”