

# Ellen Shakespear

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## EMPLOYMENT

### **SKIDMORE, OWINGS & MERRILL** *Public Relations Coordinator | 6/13- 7/15*

- Wrote, edited, and formatted press releases for the firm's New York City office.
- Assisted the firm's digital media team in creating and editing content for SOM's website and social media channels.
- Coordinated asset and information exchange for all print and digital media inquiries, exhibitions, and special events.
- Worked with architects to assemble materials, write copy, and design layouts for award submissions and monographs.

### **THE TIMES OF TRENTON** *Freelance Journalist | 4/11- 6/13*

- Reported on breaking news and feature stories at Princeton University and in the surrounding community for a borough paper with a circulation of over 77,000.
- Collaborated and pitched original stories to professional editors.

### **EDUCATION OUTSIDE** *Princeton Internship in Civic Service | 6/12- 8/12*

- Edited and designed a series of instructional manuals for distribution to San Francisco public school educators for use in outdoor classrooms.
- Conducted interviews with outdoor educators and developed resulting conversations into written features for the non-profit's website and print collateral.

### **PRINCETON UNIVERSITY SOCIOLOGY DEPARTMENT** *Research Assistant | 5/10- 6/11*

- Researched in the field of urban sociology, social interaction, and socio-spatial relations.
- Summarized, condensed, and presented source material.
- Edited drafts of papers and book chapters.

### **THE PRINCETON PACKET** *Freelance Journalist | 4/10- 6/11*

- Reported on breaking news and feature stories for a borough paper with a circulation of 9,500.

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## EDUCATION

### **MASSACHUSETTS INSTITUTE OF TECHNOLOGY** *Class of 2019*

ANTICIPATED MASTER'S OF ARCHITECTURE

Recipient of merit-based MIT Graduate Fellowship, substantially funding graduate education.

### **PRINCETON UNIVERSITY** *Class of 2013*

AB IN ARCHITECTURE, CERTIFICATE IN URBAN STUDIES, magna cum laude

Activities: The University Press Club, The Daily Princetonian, Outdoor Action, Cap & Gown Club

### **MONTCLAIR HIGH SCHOOL** *Class of 2009*

Select Merit-based Honors: National Merit Scholar, The Montclair High School Award, McMullen Scholarship (substantially funding all years of undergraduate education), Bouton Scholarship, Women's Club of Montclair Scholarship.

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## CONTACT

### EMAIL

eshakesp@gmail.com

*Phone number and mailing address available upon request.*

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## SKILLS

Fluent

- Microsoft Office
- InDesign
- Photoshop
- Illustrator
- Rhino 3D
- Wordpress
- AP Style
- Mac/PC

Experience with

- AutoCAD
- Grasshopper
- ArcGIS

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## SELECT WRITING

### **Undergraduate Thesis:**

"The Interstate Tourist Trap: Sites of Reaction to a Landscape of Reason"

Advisor: Christine Boyer

June 2013

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### **Pidgin | Bi-annual Student Publication of the Princeton School of Architecture**

"Alpine Emblematic"

Summer 2013

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## REFERENCES

*Available upon request.*