

Graduate Degree Updates Process/Timeline

Where do I see what is offered at Harvard?

Harvard Courses are listed in Harvard's course catalog. Make note of the course code you are interested in taking (HIS-4395, etc.)

-> [Harvard Course Catalog](#)

When do I register?

Cross-registration must be complete by MIT's Add date. You must meet the earlier of MIT's or Harvard's cross-registration and add/ drop/change deadlines. Check each calendar for key dates.

Since Harvard begins earlier, use the "Early Cross-Registration" Add/Drop form to begin the process.

-> [MIT Academic Calendar](#)

-> [Harvard Academic Calendar](#)

Should I do anything before drop/add?

You will need to contact the Harvard instructor of the course you are interested in taking. Their approval is required on your cross-registration.

How do I submit my cross registration?

Once you have contacted the Harvard instructor, and MIT's Early Drop/Add period is open, you can click "add subjects" section at Websis and enter a search term or the Harvard course code (HIS-4395, etc.) The petition will only allow entry of subject at school for which cross-registration is active.

Select the appropriate course(s), complete your registration, and submit for approval.

-> [MIT WebSIS - MIT Drop/Add Application](#)

Do I need any other approvals?

Once you submit your form, the instructor of the course and Harvard's registrar's office will approve it.

After Harvard approves the application, your MIT advisor can approve it within MIT's Add/Drop Application.

-> [More Information on Cross-Registration](#)

What do I do after these approvals?

After receiving the three approvals (within 24-48 hours), return to MIT's Add/Drop Form for your final submission. You will only be able to fully submit your petition after your MIT registration has been submitted. Check WebSIS 2 days later to confirm the Harvard course is on your registration.

If you notice the graduate course is listed as N (instead of G) or if the number of credits is incorrect (i.e., 1 instead of the 12 MIT credits equivalent to Harvard's 4), please email your academic administrator directly: kbartin@mit.edu or thaynes@mit.edu

How do I gain access to Harvard's campus?

Once you begin the registration on MIT's side, you will receive an additional email with instructions on how to access Harvard's systems and campus.

-> [More Information](#)

Other important information?

Once your Add/Drop form is in the MIT system, the instructor of the course should log into Student Forms and Petitions to review and approve your add/drop. Listener status is not allowed at Harvard.

-> [Student Forms and Petitions](#)