Report of Completed Building Technology/PhD Requirements

Student’s name ____________________________

enrolled in the Building Technology PhD program on ________________________. This information is to be added to the student’s Departmental and Institute records as appropriate. Please forward a copy of this form to Renée Caso in 7-337 upon completion of each requirement.

Qualifying Paper (to be submitted at the completion of 4.481)

Date completed ____________________________

Administered by ____________________________

BT faculty advisor (or Sectionhead) ____________________________

Dissertation Proposal (to be completed prior to the end of the 2nd term of registration)

Title of proposal ____________________________

Date approved ____________________________

<table>
<thead>
<tr>
<th>Committee member name (print)</th>
<th>Signature</th>
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<tbody>
<tr>
<td>Advisor/Chair</td>
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<td>Reader</td>
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The dissertation committee must consist of at least three people of which the advisor is one. The chair must be a permanent member of the BT faculty. One reader must be a member of the Department and the second reader can be someone from outside of the Department or MIT. Signatures are required on this form from all members of the student’s committee to affirm their willingness to assume responsibility of committee membership. Generally, thesis registration does not begin until a dissertation proposal has been approved.

Major Field

While no fixed number of courses is prescribed, a typical program will include at least five graduate-level subjects taken in a coherent field. Please list the subject number and semester completed.

Field of Major ____________________________

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<th>Subject #1</th>
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<th>#3</th>
<th>#4</th>
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List additional subjects taken for major; include date completed:

|                |                |                |                |                |
|----------------|----------------|----------------|----------------|
|                |                |                |                |

BT faculty advisor (or Sectionhead) ____________________________
Minor Field

Three subjects (not less than 24 units) must be taken in a coherent field different from the major. Please list the three subjects that comprise the student’s Minor.

Field of Minor

Subject #1 #2 #3

Date  #1 #2 #3

BT faculty advisor (or Sectionhead)

General Exam (to be completed by the end of the fourth regular term of registration)

There are two parts to the General (Qualifying) Exam

1. Subjects taken to demonstrate mastery in three areas. To pass, students must earn at least three As and one B in at least four subjects chosen across three of seven areas from Table 1, Discipline areas for the BT qualifying exam.

Subject #1

Subject #2

Subject #3

Subject #4

2. Presentation

Date completed Satisfactory ✗ Unsatisfactory ✗

BT faculty advisor (or Sectionhead)

PhD Dissertation Committee Meetings

Note date of each meeting with student’s dissertation committee listing those present. Meetings should be held at least once each term after the dissertation proposal is accepted.

Date Committee members present (print)

__________________ ____________________ ____________________ ____________________

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## Dissertation Defense

Dissertation Title ____________________________________________

Date approved ____________________  Satisfactory  [ ]  Unsatisfactory  [ ]

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