

MIT Department of Architecture Graduate Orientation Guide

Quick Links:

- Atlas Center New Grad Student Checklist (must have Kerberos ID and install MIT Certificates to access): <https://atlas.mit.edu/newgrad/Dashboard.action>
 - Register for classes: <http://student.mit.edu/cgi-docs/student.html>
 - COVID Policies: <https://now.mit.edu/>
 - OGE & Graduate Student Council (GSC) Orientation: <https://oge.mit.edu/grad-orientation/> or Canvas site: <https://canvas.mit.edu/courses/5332>
- What's here: GSC Orientation Calendar of Events
Student Health & Wellbeing
Vaccination info
ISO Virtual Forum (upcoming & past recordings)
MIT Spouses & Partners Connect
MIT Medical Health Plan webinar
Grad Housing
- Office of Graduate Education (OGE): www.oge.mit.edu
Fellowship Tips: <https://oge.mit.edu/finances/fellowships/fellowship-tips/>
Guide for Students with Families: <https://gradfamilies.mit.edu/home>
 - EET Canvas Site: <https://canvas.mit.edu/courses/14648>
Written Component: Aug 25-28
Scheduled Interviews: Aug 29 - 31
 - Map of Campus: <http://whereis.mit.edu/>
 - Map of Access Points to Buildings:
<https://covidapps.mit.edu/sites/default/files/documents/MITCampusAccessMap.pdf>
 - Accessibility Map: <http://web.mit.edu/campus-map/pdf/mit-accessibility-color-current.pdf>
 - Getting Around Guide:
<http://web.mit.edu/facilities/transportation/accessmit/index.html>
 - Campus Food Map:
<https://www.google.com/maps/d/u/4/viewer?ll=42.36380712747882%2C-71.11578211756785&z=14&mid=1i0YNzpQzO2Zou13n9ZahvjL1L7feLFA5>

Checklist for Dept. of Architecture Incoming Students:

Before Registration Day:

- Review information about Registration on the department website here:
<https://architecture.mit.edu/registration>
- View Bulletin and Subject Descriptions:
 - Bulletin: <http://catalog.mit.edu/>
 - Subject Listing and Schedule: <http://student.mit.edu/catalog/index.cgi> and <https://architecture.mit.edu/subjects>
- Look up and be familiar with:
 - WebSIS — the Registrar’s student information system: <http://student.mit.edu>
(must have Kerberos ID and install MIT Certificates to access personal information.)
 - Submit your campus address and emergency contact information:
<https://ist.mit.edu>
- Degree Requirements: <https://architecture.mit.edu/graduate-programs>
- Department of Architecture Class schedule: <https://architecture.mit.edu/classes>
(for best results, use the filters in the right hand toolbar to select 2022 + fall)
- Speak with your Registrations Officer (Advisor) to get their Registration Day office hours and location, and make an appointment
- TA listing: see what positions may be available for which you are eligible. Add your name to the list for consideration by applying online: <https://apps.powerapps.com/play/ca76680b-5136-4fb5-8c11-cd62f55c8894?tenantId=64afd9ba-0ecf-4acf-bc36-935f6235ba8b>
(use the filters at the top to see which positions may be available)
- International students only: check in at the International Students’ Office, E18-219.
<https://iso.mit.edu/>

On Registration Day — Tuesday, September 6

- Meet with your faculty advisor, review your course choices, and submit them online
(instructions: <https://registrar.mit.edu/registration-academics/registration-information/fall-registration>)
 - Your advisor will have access to approve your registration online unless you are on a Registration Hold. Most Reg Holds can be settled at the International Students Office (E18-219), the Medical Office (E23-177) or the Student Services Center (11-120).
- Once your advisor has approved your registration, don’t forget to submit your registration before the deadline (Friday, September 9)
- Anticipate when adding/dropping subjects the first few weeks of the term (once you have submitted your initial registration) that the add/drop form requires approval from your advisor and the instructor, and approvals take time to process.

Other Important Resources:

ARM Coalition: <https://studentlife.mit.edu/arm/arm-about-us>

Basic Living Expenses - Help with food, winter clothing, furniture, and household items:

<https://studentlife.mit.edu/arm/basic-living-expenses>

Budgeting/Planning: <https://mitadmissions.org/blogs/entry/1-week-of-meals-for-8/> or
<https://mitadmissions.org/blogs/entry/learning-to-spend-better/>

DoingWell at MIT: <https://doingwell.mit.edu/>

Grad Support: <https://oge.mit.edu/student-support-development/gradsupport/>

MIT Medical: <https://medical.mit.edu/>

Student Financial Services: <https://sfs.mit.edu/>

MIT Acronym Dictionary:

<https://wikis.mit.edu/confluence/display/ACRONYMS/Acronyms+Home>

A Note About September T (MBTA & Bus) Passes:

Unfortunately, until you become a registered student (during registration week) you won't be qualified for a discounted T-pass. However, you will be able to purchase a full-priced one for September.

- September T-passes are available at Atlas Service Center during the last 3 business days of August through walk-in guests only.
 - The extra T-passes are first come first serve basis and are in high demand. Please plan accordingly. Atlas Service Center (40 Ames St, E-17; 106) is open from 8am to 5 pm.
- Please enroll for October through your Atlas (atlas.mit.edu) as soon as you are eligible (deadline for ordering next month's pass is the 10th of the current month).
 - In order to purchase a T-pass you have to be in the T-pass program. It costs \$45 and payable by credit card only. They will have some semester passes to purchase also.

Suggested Activities for Afternoon/Evening Fun:

Self-Guided Campus Walking Tour:

https://www.google.com/maps/d/u/0/viewer?mid=1DxkSzaSO7-bZQKkKj_k07Uiy9kluxC2a&shorturl=1&ll=42.36119981852045%2C-71.08866674168722&z=16

List Museum Public Art & Architecture Self-Guided Tours:

<https://listart.mit.edu/visit/tours-groups>

Free admission to museums and more: <https://arts.mit.edu/camit/arts-access/>

Free or discounted tickets & events through MITAC:

<https://mitac.universitytickets.com/w/sitepages/Home.aspx>

Art & Architecture Tours from Boston Public Library: <https://www.bpl.org/art-tours/>

100 Things to Do in Boston: <https://www.bostoncentral.com/>

Free Things to Do in Boston: <https://www.timeout.com/boston/things-to-do/best-free-things-to-do-in-boston>

MIT Department of Architecture Graduate Student Orientation Fall 2022

Day	DateTime	Title	Location	Students	
		OGE Website/Institute-wide Events:	https://oge.mit.edu/grad-orientation/timeline-recordings-resources/	all	
Pre-orientation Resources		EET Exam:	https://canvas.mit.edu/courses/14648	Zoom/exam portion through Canvas & open to students to complete 8/25 through midnight 8/28; Interviews to be arranged.	
		MIT Architecture New Students	https://architecture.mit.edu/new-graduate-student-enrollment	Incoming international all	
Sunday	8/28	11:30am - 2pm	Grad Welcome Lunch with President	https://oge.mit.edu/grad-orientation/timeline-recordings-resources/	all incoming
Monday	8/29	ARR	EET Exam: short interviews	Zoom	Incoming international
		9am	Check-in	Long Lounge	all incoming
		10-10:30am	Head of Department Welcome	Long Lounge	all incoming
		10:45am – 12:15pm	Emergency Preparedness + Introduction to Arch Student Services Staff & Finances Overview	Long Lounge	all incoming
		12-1:30pm	ACT TA Training Lunch	check with ACT	ACT TAs
		12:30-1:30pm	Lunch break	check out https://studentlife.mit.edu/dining-for-options	
		1:30-2pm	DEB Session & Upcoming Initiatives	Long Lounge	all incoming + current
		2-3:30pm	SA+P Facilities and Shop Safety Overview	Long Lounge	all incoming (required)
Tuesday	8/30	ARR	EET Exam: short interviews	Zoom	Incoming international
		morning	In-Shop Training Sessions	3-410	all students using the shops
		11am-1pm	Meet the Heads & ASC Welcome Lunch	Sailing Pavilion, 134 Memorial Dr.	all incoming
		1-4pm	In-Shop Training Sessions	3-410	all students using the shops
		5-6:30pm	International Student Reception	https://oge.mit.edu/grad-orientation/timeline-recordings-resources/	Incoming international
Wednesday	8/31	ARR	EET interviews cont.	Zoom	Incoming international
		9:00-10:30am	SMArchS Orientation	Silverman Room, E14-648	SMArchS
		10:45am – 12:15pm	MArch Orientation	Silverman Room, E14-648	MArch

10:45-11:45am	AKPIA - PhD & SMArchS Orientation & Welcome	10-390	AKPIA
10:45am – 12:15pm	COMP - PhD & SMArchS Orientation & Welcome	10-401	COMP
10:45-11:30am	SMArchS-URB Orientation & Welcome	Killian Court or TBA	URBANISM
10:45-11:45am	HTC - PhD Orientation & Welcome	3-305	HTC PhD
11:45am - 12:15pm	HTC - SMArchS Orientation & Welcome	3-305	HTC SM
12:15-1pm	Lunch break and/or zoom library tour		

<https://mit.zoom.us/j/93243290318?pwd=WjhxdVlETHBTMjUvd2FqOUJiZnZjQT09>

noon - 1pm	Rotch Library and Visual Collections Student Group Introductions	Password: 984373	all incoming (optional)
1-2pm	(GSC, ASC, NOMAS, ArchREFS)	Long Lounge	all incoming (optional)
5-7pm	GSC Scavenger Hunt	https://oge.mit.edu/grad-orientation/timeline-recordings-resources/	all incoming (optional)

Thursday 9/1	10am-11am	MIT DesignX	https://mit.zoom.us/j/98340795675	all (optional)
	11am-noon	STOA Computing Orientation	zoom	all incoming
	TBA 90 min	Certificate & Dual Degree Q&A Session	zoom	all incoming + current
	12:30-1:30pm	Cambridge on the Cheap	tour	all incoming welcome, lunch for ACT students only

Friday 9/2	9-10am	Rotch Library Tours	Rotch Library Register: 9am: https://libcal.mit.edu/calendar/events/archtour9 9:30am: https://libcal.mit.edu/calendar/events/archtour930	all incoming (optional)
	12:30-1:30pm	TAs and the Responsible Employee Duty -> Required training for all TAs	https://tll.mit.edu/programming/grad-student-programming/ta-days/	All TAs for Fall '22
	2pm	List Tour & SLAP Program Overview	List Center, Bld E15	all students (optional)
	6-9pm	Architectural Meet & Greet/Field Day		all incoming + current

LABOR DAY (Holiday)

Tuesday 9/6		Registration Day		Meet in Long Lounge first if want company to walk
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12:30-2pm	SA+P Reg Day Lunch	over Media Lab 6th Floor	all incoming
noon - 2pm	Grad Activity & Resource Fair	https://oge.mit.edu/grad-orientation/timeline-recordings-resources/	All Arch students, faculty, and staff
2-4pm	Studio Previews	Long Lounge	ACT students
4:30-7pm	SMACT Orientation		
5:30-7:30pm	GSC Welcome / Open House	https://oge.mit.edu/grad-orientation/timeline-recordings-resources/	

Wednesday 9/7 **First Day of Classes**

Thursday	9/8 9am-11am	Student Services Open House	HQ 7-337	all students
	11am-noon	Awards Open House	HQ 7-337	all students
	5:15-7:30pm	BT - SMArchS, SMBT, PhD Welcome Reception	Sailing Pavilion	all incoming
	7-9pm	Karaoke	Student Lounge 7-301	ASC + UGs

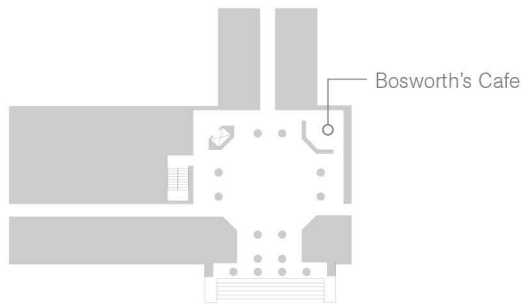
Friday	9/9 11:30am-1pm	gwaMIT Womxn's Welcome Lunch	https://oge.mit.edu/grad-orientation/timeline-recordings-resources/	
	5pm	Registration Deadline		all students
	3pm - midnight	Arts on the Radar	ACT, List Center, and Media Lab	all students

Future Events:

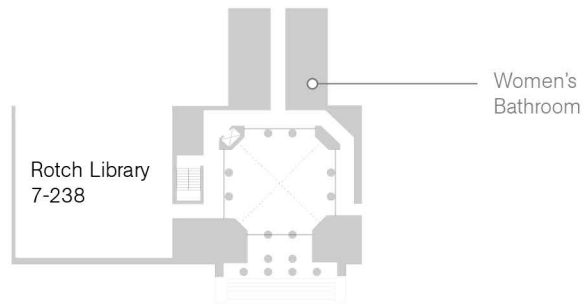
9/15-5:30pm	Graduate Students of Color Welcome	https://oge.mit.edu/grad-orientation/timeline-recordings-resources/
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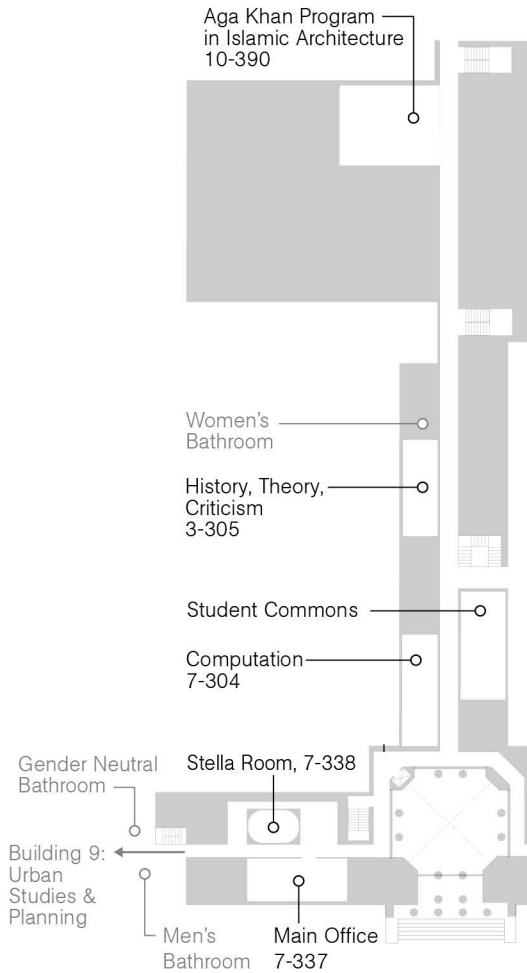
First Floor



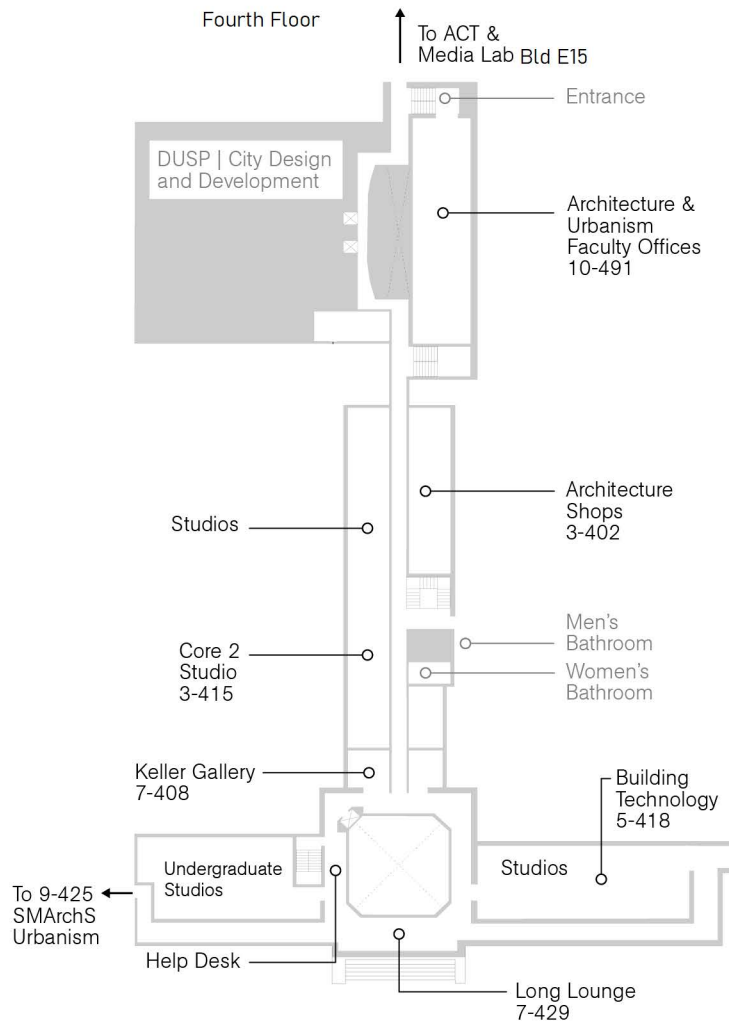
Second Floor



Third Floor



Fourth Floor



Financial Resources for Graduate Students

Emergency & Medical

Contacts: [GradSupport](#)

Info:

- [GradSupport](#)
- [Graduate Short-Term Emergency Fund](#)

Fellowships & Financial Literacy (OGE)

Contacts: [Scott Tirrell](#) (Fellowships Program Director)
- [Charles Turner](#) (Fellowships Program Assistant)

Email: grad-fellowships@mit.edu

Info:

- [OGE Fellowships](#)
- [Fellowships Newsletter](#)
- [Financial Literacy](#)
- [Financial Workshops](#)
- [iGrad](#)

Graduate Families & Food Insecurity

Contact: [Adj Marshall](#) (Graduate Families Program Administrator)

Info:

- [Grant for Graduate Students with Children](#)
- [Childbirth Accommodation and Parental Leave Policies](#)
- [MIT Food Guide](#)
- [Graduate Students and Families Food Resources Request](#)
- [MIT Food & Grocery Map](#)

Graduate Assistance and Information Network (GAIN)

Phone: 844-648-4246

Email: info@mitgain.com

Info:

- [HR Website](#)
- [GAIN Website](#)

GCS Conference Grants

The GSC Conference Grant is designed to support conference-related expenses of MIT graduate students in all Schools throughout the Institute. The fund is allocated to conference expenses that are not currently funded by the student's advisor or other MIT-related funding.

-> [More Information](#)

Council for the Arts at MIT (CAMIT)

Email: council-arts@mit.edu

Info:

- [CAMIT Art Project Funding](#)
- [Funding for Art Materials for MIT Students](#)

MIT ARM Coalition

Alleviating financial hardship for our highest need students and directing them to appropriate campus resources.

Email: arm-coalition@mit.edu

Division of Student of Life

Phone: 617-253-6777

Email: sole@mit.edu

Info:

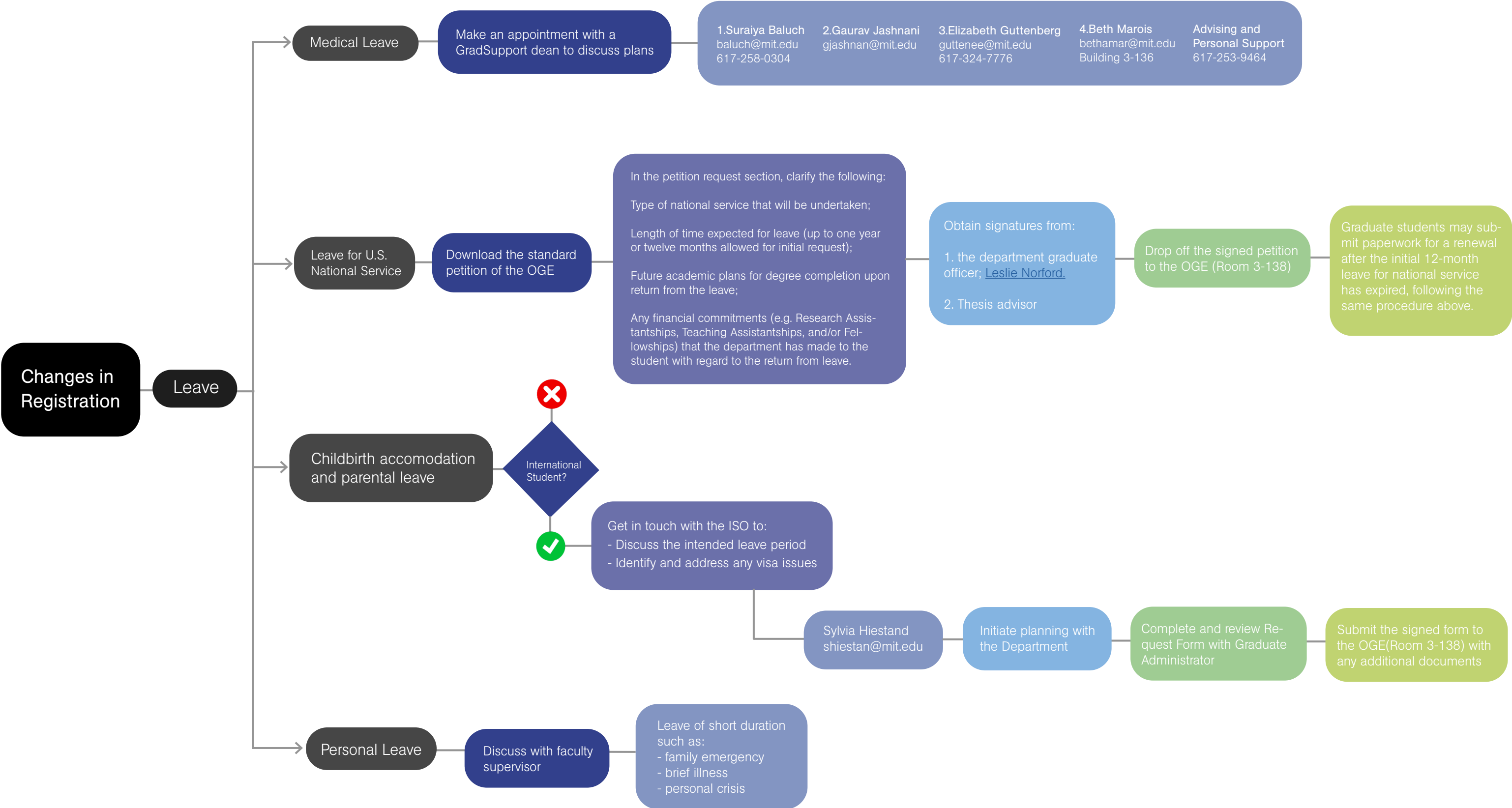
- [Funding Opportunities](#)
- [Legatum Grant](#)

Struggling with Class Workload Difficulties

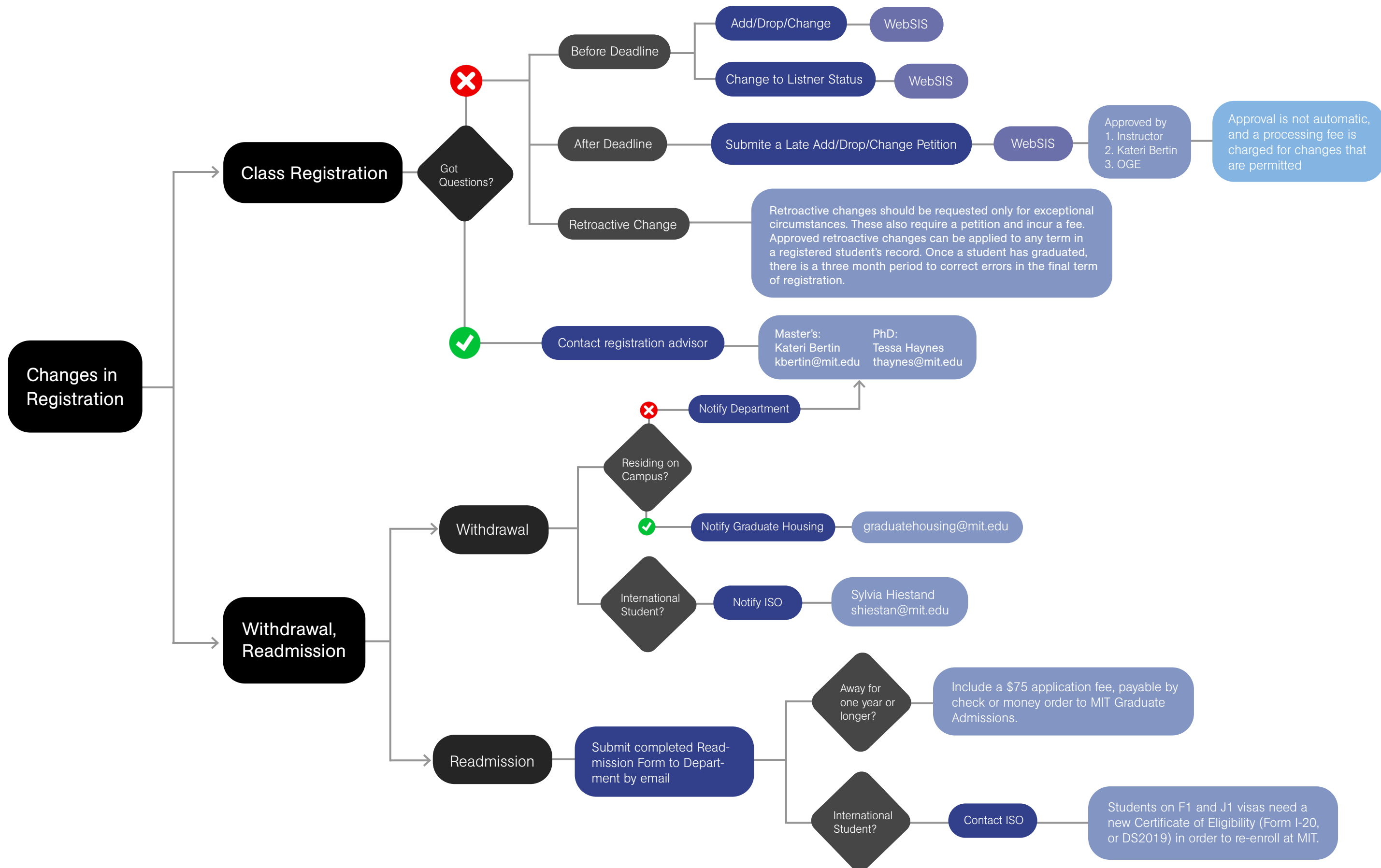


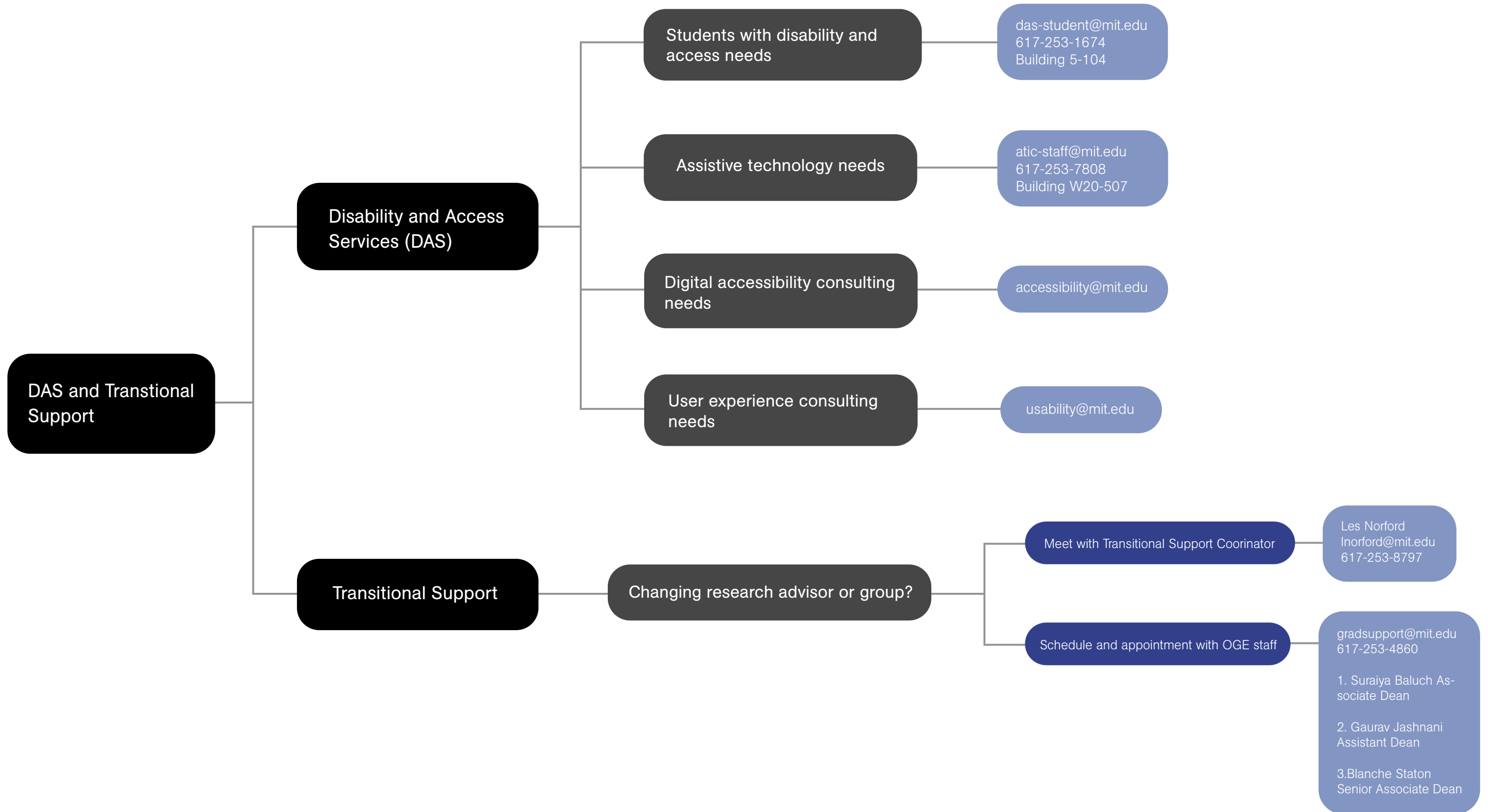
Physical/Mental Health & Other Support





Changes in Registration II





Harvard Cross-Registration

Where do I see what is offered at Harvard?

Harvard Courses are listed in Harvard's course catalog. Make note of the course code you are interested in taking (HIS-4395, etc.)

-> [Harvard Course Catalog](#)

When do I register?

Cross-registration must be complete by MIT's Add date.

You must meet the earlier of MIT's or Harvard's cross-registration and add/ drop/change deadlines. Check each calendar for key dates.

You will not pre-register for the course but will wait until Add/Drop Application is open.

-> [MIT Academic Calendar](#)
-> [Harvard Academic Calendar](#)

Should I do anything before drop/add?

You will need to contact the Harvard instructor of the course you are interested in taking. Their approval is required on your cross-registration.

How do I submit my cross registration?

Once you have contacted the Harvard professor, and MIT's Drop/Add period is open, you can click "add subjects" section at Websis and enter a search term or the Harvard course code (HIS-4395, etc.)

Select the appropriate course(s), complete your registration, and submit for approval.

-> [MIT WebSIS - MIT Drop/Add Application](#)

Do I need any other approvals?

Once you submit your form, the instructor of the course and Harvard's registrar's office will approve it. After Harvard approves the application, your MIT advisor can approve it within MIT's Add/Drop Application.

-> [More Information](#)

What do I do after these approvals?

Once you receive the three approvals which takes 24-48 hours, return to MIT's Add/Drop Form and make your final submission. Check WebSIS 2 days later to confirm the Harvard course is on your registration.

If you notice the graduate course is listed as N (instead of G) or if the number of credits is incorrect (i.e., 1 instead of the 12 MIT credits equivalent to Harvard's 4), please email your academic administrator directly: arch@mit.edu

How do I gain access to Harvard's campus?

Once you begin the registration on MIT's side, you will receive an additional email with instructions on how to access Harvard's systems and campus.

-> [More Information](#)

Other important information?

Once your Add/Drop form is in the MIT system, the instructor of the course should log into Student Forms and Petitions to review and approve your add/drop.

-> [Auditing\(Listener\) at Harvard](#)
-> [Student Forms and Petitions](#)

MIT Architecture

Wellness Services at MIT

MIT Medical

<https://medical.mit.edu/>

Stay Healthy at MIT | MIT Medical

To speak with a clinician about feelings of stress or anxiety, contact Student Mental Health and Counseling Services at 617-253-2916.

The service provides evaluations and consultations, treatment, referrals, urgent care, counseling, and discussion groups.

Medlinks

<https://medlinks.mit.edu/>

MedLinks are students like you. They serve as liaisons between undergraduates and MIT Medical. We support the health and wellbeing of MIT students – both in their living groups and within the wider MIT community – one-on-one and through larger campus events.

ARCHREFS

<https://archrefs.squarespace.com/>

archREFS (Resources for Easing Friction and Stress) is a group of Architecture graduate students trained in conflict management and mediation, here to support the student community in the MIT Department of Architecture.

Community Wellness @ MIT Medical

We provide information and techniques to revitalize your mind and body, help you focus better, and reduce stress. Classes and workshops on many topics, including:

- Mindfulness-based stress reduction: 8-week course
- Koru Mindfulness: 4-week course
- Health and Wellness Coaching: group classes and workshops
- Qigong
- Yoga
- Monthly drop-in meditation sessions
- Meditation retreats
- Other stress-management techniques

Call 617-253-CALM (2256) for a guided, 30-minute relaxation recording. From <https://medical.mit.edu/community/stress-reduction>

Mindfulness Apps

<https://medical.mit.edu/stress-reduction/mindfulness-apps>

Many mindfulness apps have been developed as meditation aids, others are geared toward helping us to stay more present throughout the day.

Most of these have a free-trial period – some then require a subscription, while others provide enough free content to support your ongoing mindfulness practice. Meditation app users at MIT have recommended these apps:

- Calm.com
- Exhale
- Headspace
- Healthy Minds Program App
- Insight Meditation Timer
- Liberate
- Ten Percent Happier
- Technology for Mindfulness.

The resources and links listed on this page are provided for informational purposes only and do not imply endorsement by MIT Medical.

MIT Architecture

Wellness Services at MIT

OGE

<https://oge.mit.edu/>

The OGE comprises the Office of Graduate Education and support for the Graduate Student Council; we foster academic excellence and quality of life for MIT's community of graduate students. Departmental graduate administrators are key partners and an important resource for students and staff. The Office reports to the MIT Vice Chancellor.

GradSupport

<https://oge.mit.edu/development/gradsupport/>

OGE staff provide advice and counsel on a variety of issues, including faculty/student relationships, changing your advisor, conflict negotiation, funding, academic progress, interpersonal concerns, and a student's rights and responsibilities. They can also help with excused absences and provide clarification about Graduate Policies and Procedures.

MIT @ 2:50

<https://at250.mit.edu/>

MIT @ 2:50 – ten minutes of daily mindfulness for the global community.

ENGINEERyourHEALTH PLUS

<https://www.mitrecsports.com/engineeryourhealthplus/>

This is a referral program for MIT students with the goal of enhancing the student life experience through fitness, exercise, wellness, and recreational opportunities. Student Support Services, GradSupport, and MIT Recreation have identified and seek to eliminate barriers such as cost, time, location, and knowledge of services.

Student Support Services (S3)

<https://studentlife.mit.edu/s3>

S3 is a friendly and easily accessible hub of support for both MIT undergraduate and graduate students. Whether you are struggling with a PSET due to personal hardship, you feel too ill to take an exam, you are considering taking time away from the Institute, you can reach out for help.

253-CALM

As always, dial (617)-253-CALM at any time for a short, guided meditation to de-stress.

Others:

MIT DIVISION OF STUDENT LIFE

Wellbeing and Support |
Division of Student Life (mit.edu)

MIT HUMAN RESOURCES

Welcome | MIT Human Resources

MIT WORK LIFE CENTRE

Work & Life | MIT Human Resources

LGBTQ @MIT

About LGBTQ@MIT | LGBTQ+ Services

MIT OMBUDS OFFICE

Home | MIT Ombuds Office

MIT CHAPLAINS

Who We Are |
Division of Student Life (mit.edu)

DoingWELL: New Resources to Help Support Students

DoingWELL

<https://doingwell.mit.edu/>

Find resources and updated information on the DoingWell website, created and compiled in collaboration between the [Office of Student Wellbeing](#) and the [Health Promotion Working Group](#). Partnering with us to help promote a culture of student wellbeing at MIT.

TAKE CARE OF YOURSELF

<https://doingwell.mit.edu/careforyourself/>

Students from Ukraine and Russia have received direct outreach from S3 and GradSupport staff. Whether directly impacted or not, the Take Care of Yourself page was created to offer tips and remind all students of resources available to them during uncertain times.

ask.mit

<https://ask.mit.edu/>

Sometimes students know they need support but they have no idea where to go for help. Instead of having to think about where to turn, encourage students to just ask.

ask.mit is a resource for students to submit an inquiry about support services; a Student Support and Wellbeing team member will answer you within 1 business day.

Get Support

<https://doingwell.mit.edu/support-3/>

DoingWELL is about prioritizing your own wellbeing but also getting support whenever you feel like you could use some. Our updated Get Support page helps students navigate that process with greater ease. Students can search common issues they might need support around or scroll through all the support offices that are available to contact.

Faculty and Staff Resources

<https://doingwell.mit.edu/facultyandstaff/>

Faculty and staff play a critical role in creating a culture at MIT where the wellbeing of our students is prioritized. Faculty and Staff Resources page provides helpful tools you can use, in your work with students, to foster that culture. Resources include the following:

Resources Include:

- Sample Templates, Agendas, and Communications
- Community Building Exercises and Tips
- Pre-written Syllabus Statements
- Tips and Trainings