

# akshata atre

## curriculum vitae

### objective

Detail-oriented architectural designer with a BA in Architecture and professional experience. Looking to further my skills in and knowledge of the field of architecture through the pursuit of a Master's in Architecture, with the ultimate goal of achieving licensure and designing sustainable and socially responsible buildings and spaces.

### education

**University of California, Berkeley, 2017-2019**  
College of Environmental Design  
BA Architecture, minor in City and Regional Planning  
GPA: 4.0; Highest Honors; Dean's List

### awards & recognition

**Eisner Prize in Architecture, May 2021**

Awarded upon graduation from the College of Environmental Design. Architecture recipients are nominated by faculty for exceptional achievement in design.

**Made at Berkeley, Volume 6, May 2021**

Studio project "Public Domain Office" (Spring 2021) was nominated for inclusion in the sixth volume of Berkeley Arts + Design's "Made at Berkeley" publication based on Department of Architecture faculty review.

**Hands on 18: Recent Acquisitions Exhibition, Oct. 2019**

Project "Dictating Olivia" (Fall 2017) was placed in the College of Environmental Design's Environmental Design Archives in December 2017 at the request of the Environmental Design Librarian. Project was subsequently included in the "Hands on 18: Recent Acquisitions" Exhibition in Fall 2019.

**College of Environmental Design Student Exhibition, Aug. 2019**

Project "twisted + pointy" (Spring 2019) was selected by faculty for inclusion in the College of Environmental Design Student Exhibition in Fall 2019.

**ACE Mentor Scholarship, May 2017**

Awarded by the Architecture, Construction, and Engineering Mentorship program upon graduation from high school. Scholarship was partially sponsored by the Organization of Women Architects and Design Professionals.

### skills

**3D Modeling & Digital Drawing**

Revit, AutoCAD, Rhinoceros, SketchUp, Adobe Suite (Illustrator, InDesign, Photoshop), V-Ray

**Construction Administration**

Procore, CMiC, Bluebeam Revu

**Miscellaneous**

Microsoft Office Suite, background in fine art

## work experience

### **HKIT Architects**

*Designer, Jul. 2022 - present*

*Junior Architectural Designer, Jul. 2021 - Jul. 2022*

- Working on all project phases of large, multi-family affordable housing projects throughout the Bay Area
  - Current projects: Projects: Alameda North Housing, Block A (155 units, affordable multifamily + senior housing); Parkmoor HUB/Housing (81 units, mixed use affordable multifamily)
- Review overall building designs for code compliance and adherence to local design standards, as well as for programmatic and design efficiency
- Coordinate design and documentation with subconsultants across all relevant disciplines
- Prepare presentations for and assist with the facilitation of community engagement meetings
- Design and develop layouts for housing units, kitchens, and bathrooms, ensuring compliance with applicable codes and regulations
- Co-authored the firm's Sustainability Action Plan as part of the firm's commitment to the AIA 2030 Challenge. Developed a set of guidelines for project energy performance data entry into the AIA 2030 Design Data Exchange
- Developing the firm's Revit Content Library to standardize and improve the accessibility of model components for improved speed and accuracy in production

### **Watry Design**

*Architecture Intern, May 2019 - May 2022*

- Started as a summer intern. Based on my work performance was asked to continue working part-time through my junior and senior years of college
- Created layouts and updated design and construction documents for parking structures in mixed use developments, universities, and hospitals
- Completed external peer reviews to ensure adherence to relevant parking codes. Provided design options for areas where code requirements were not met. Reviewed the California Building Code to develop a template for future peer reviews
- Assisted with construction administration tasks such as reviewing submittals, updating specifications, and logging RFIs and submittals
- Projects (non-exhaustive): Palo Alto Public Safety Building (construction administration), Northtown San Jose (shared parking planning), Palm & Nipomo Parking (design development), CityView Plaza San Jose (schematic design)

### **Blach Construction**

*Project Engineer Intern, Jul. 2017 - Aug. 2017*

- Worked on construction management documentation by creating and managing RFI, change order request, and pre-installation specification requirement logs.
- Performed a budget analysis for the Homestead High School Innovation Hub project by checking for discrepancies between costs provided by the contractor and owner
- Created a Start of School Construction Status Report for faculty in the Fremont Union High School District. Presented the report to the Bond Executive Committee

### **Camp Galileo**

*Team Leader, Summer 2018*

*Summer Intern, Summer 2016*

- Led teams of up to twenty preschoolers per week throughout daily art, science and outdoor classes
- Provided excellent customer service to families by communicating with them daily about their camper's experience during check-in and check-out processes
- Provided leadership, energy, and camp spirit for campers, constantly assessing group dynamics and individual needs

## leadership experience

### **College of Environmental Design Admissions Ambassadors**

#### ***Communications Coordinator, Aug. 2020 - May 2021***

- Trained new ambassadors to lead and participate in outreach activities, including information sessions, phone banking, and group tours of the College.
- Connected prospective students with current ambassadors and worked to maximize visibility for our events.
- Developed a guidebook for new and prospective students featuring information about the College, course advice, and stories of student life

#### ***Ambassador, Aug. 2019 - May 2020***

- Led presentations and tours of the College for prospective students
- Answered questions for prospective and admitted students via email, in-person individual tours, and phone banking

### **Berkeley Art Museum and Pacific Film Archive Student Committee**

#### ***Vice Chair, Aug. 2020 - Dec. 2020***

- Coordinated the Committee's communication channels and ensured document compliance with the Leadership, Engagement, Advising, & Development Center

#### ***Blog Chair, Aug. 2019 - May 2021***

- Managed a team of writers to upload biweekly blog posts about art and film

#### ***Committee Member, Aug. 2018 - May 2019***

- Planned events such as film screenings and art gallery opening parties to connect UC Berkeley students with the Berkeley Art Museum and Pacific Film Archive

### **Outlet Berkeley**

#### ***Publicity & Design Chair, Aug. 2018 - May 2021***

- Designed flyers and marketing materials to promote art workshops & fundraising events

### **American Institute of Architecture Students, UC Berkeley**

#### ***Vice President, Aug. 2019 - May 2020***

- Planned meetings and events for members. Coordinated member outreach via email and social media

#### ***Secretary, Aug. 2018 - May 2019***

- Communicated with industry professionals to schedule guest speakers and firm tours

## volunteer work

### **Policy & Advocacy Subcommittee, Aug. 2021 - present**

*Emerging Leaders Peer Network (ELPN), Non Profit Housing Northern California*

**Policy & Advocacy Co-Chair on the ELPN Steering Committee beginning in January 2023.** Currently planning a forum-style event to discuss the recently proposed Social Housing Act in California's State Assembly.

### **ACE Alumni Committee, Jan. 2021 - present**

*Architecture, Construction, and Engineering Mentorship Program*

Assist with the planning of the ACE San Francisco Bay Area annual end-of-year celebration in which ACE Mentees present their projects to industry professionals.

### **Pre-Kindergarten Enrichment Program, Spring 2018**

*YWCA Berkeley*

Assisted preschool teachers and worked with students at Sankofa Elementary once a week.